



Heritage Kenora
~ Meeting Minutes ~
September 20, 2015 - 9:30 am
Lake of the Woods Museum Boardroom

Present: Tim Davidson, Rory McMillan, Jim Clarke, Lisa Moncrief, Randy Jackson, Melissa Shaw

Regrets: Lori Nelson, Jeff Port, David Nelson, Heather Gushulak

The meeting was called to order at 9:35 am by Chair Tim Davidson.

1 Declaration of Pecuniary Interest None declared.

2 Approval of Minutes of the August 17, 2016 Meeting

Motion: Moved by Randy Jackson, seconded by Jim Clark that the minutes of the meeting held August 17, 2016 be approved as amended to include the change to Oil and Vinegar CIP sign funding. Carried.

3 Business Arising from the Minutes

None

4 CIP Applications

334 Second Street South- Kristy Thompson

The CIP application for 334 Second Street South was originally approved on July 17, 2014 in the amount of \$16,000 for façade improvement and planning and design fees. At the Heritage Kenora meeting on October 21, 2016, Tara Rickaby, Planning Administrator informed the committee that approval has been granted to defer the CIP grant for 334 Second Street to the 2016 budget and December 31, 2016 completion date.

Kristy Thompson, owner 334 Second Street South presented her original CIP application to the committee, she highlighted amendments to the design would include the removal of the timber awnings, which would be replaced with fabric awning, and changes to the windows design, with

the installation of taller windows to mimic the original look of the front façade as per photos which were presented in the amended application.

Kristy requested approval from the committee for \$15,000 for primary façade grant, and \$1000 for design fees as per the revised quote of \$38,500 received from The Custom Woodworking Co.

In addition Kristy Thompson requested the committee consider an additional application for a secondary grant; to improve the westerly exterior side wall on 334 Second Street. The applicant plans on remove the non-load bearing (fake wall) along Second Street, to expose access along the building, between 334 and 330 Second Street South to the rear lane. Access would also be provided to a lower level unit which would offer opportunity for retail use.

The applicant provided a quote from The Custom Woodworking Co. in the amount of \$13,220 to remove stucco and install board and batten siding with a handcrafted metal gate.



The Chair, Tim Davidson Thanked Kristy for her presentation, the committee had no further questions. The applicants left the meeting at 9:45 am.

The committee discussed concern with the secondary grant application, questions surrounding the definition of an exterior wall within the context of the CIP were considered. The committee reviewed the objectives of the CIP, and section 5.2 of the CIP for Secondary Grant applications.

334 Second Street- Kristy Thompson

- \$15,000 for primary grant
- \$5,000 for secondary grant
- Design Fees \$1000
- **Total: \$21000**

Motion: Moved by Jim Clarke, seconded Randy Jackson, to approve the Façade, Secondary Façade, and Design fee Harbourtown CIP application from Kristy Thompson at 334 Second Street South to a maximum amount of \$21,000.00.

Carried.

5 New Business Kenora Courthouse roofing

The Chair informed the committee that the advisor overseeing the re-roofing of the Kenora Courthouse has made contact with Lori Nelson. The courthouse is not designated, however the Province has been good about keeping the Heritage Kenora Committee informed of projects in the past as will continue to do so with the re-roofing project. Lisa Moncrief confirmed that the courthouse is provincially designated.

6 Other Business

B&B Keewatin CIP- Lisa Moncrief

Lisa Moncrief, asked the committee for authorization to approach Bonnie, Brad and Mitch Dobson about the Keewatin CIP, as the owners are undergoing extensive exterior renovations to the building located at 616 Ottawa Street and she thought they would be a great Keewatin CIP candidate. The committee concurred.

Jim Clarke asked for an update on the Scotia Bank building. Lisa Moncrief updated the committee; the exterior renovations were complete with the mural untouched. An existing backlit sign was replaced.

2016 Budget

Committee discussed the status of approved 2016 project, and estimated \$30,00 of CIP funding available for grant distribution over the next three months.

Next Scheduled Meeting

October 19, 2016

7 Adjournment

Lisa Moncrief moved the adjournment of the meeting at 10:05 am.